



Production Grade: ALL TEAM MEMBERS ARE RESPONSIBLE FOR:

	Disagree ←-----→ Agree					Response/Explain:
	1	2	3	4	5	
We stayed within the 4:00 time limit.						Overall time: Have a Great Day time: 4:00 Other:
We were entertaining, but not silly, inappropriate or unprofessional.						
We were not excessively noisy during production						
Everyone who was in the 'box' was on task/productive (e.g. no 'hanging out' or 'mp3'). Kids who do not belong were 'shoo-ed' away.						
We balanced the use of "face time" and segment/montage.						
We were ready to publish <u>ON TIME</u> and we asked Mrs. Woodell to check out at 8:45 (9:00 on Weds.)						
Mrs. Woodell did not need to do any additional work to make up for our mistakes.						
The ROOM and COMPUTER DESKTOP were cleaned up of clutter when we left. Fan was turned back on, lights off, door closed.						